

Town of Bath (Planning Commission)

Thursday March 3, 2022

1. **Call to order:** @ 4pm by Susan Webster
2. **RollCall:** Scott Merki(Not Present), Susan Webster(X), Larry Landon(X), David O'Connell(X), Steve Keith(X)
3. **Review of Minutes:** None available from 2/3/2022
4. **New Member:** Steve Keith was welcomed as a new member.
5. **Election of Officers**
 - a. Larry Landon as Chair
Nominated by David O'Connell, 2nd by Susan Webster, Motion carried by unanimous vote
 - b. David O'Connell as Vice-Char (
Nominated by Larry Landon, 2nd by Susan Webster, Motion carried by unanimous vote
 - c. David O'Connell as Recorder
Nominated by Larry Landon, 2nd by Susan Webster, Motion carried by unanimous vote
6. **Discussion Data Storage:** David suggested using DropBox. Larry sighted security concerns considering potential future "Permitting" process. Larry suggested checking with Sharon Corrick for storage procedures for other committees and Town sensitive data. Susan commented that ALL documents produced/reviewed by the "Planning Commission" should be considered for "Public View".
7. **Chapter 14 Code-of-Ordinances:** Susan reported, that the current Chapter 14 of the Bath Code is Not functional because of the inability to implement an ordinance referring to the State Building Code due to enforcement and financial issues. Susan stated that one of the goals was to align the process & forms with the Morgan County Tax Assessor form. David O'Connell expressed concern about the roles & authority of the Planning Commission vs the Ordinance Committee. Susan noted that the Mayor Scott Merki had requested that she put forth a new "Building Regulations" ordinance. Susan stated that she could have the replacement for Chapter 14 ready before the March 15 Town Hall meeting. We all agreed to meet again to review prior to the March 15 Town Hall meeting.
8. **Supplemental meeting:** Monday March 14th at 5pm
9. **Train Depot Rehabilitation:** Susan provided an update on the Depot progress. The hazardous cleanup has been completed. One Bid has been provided for \$299k and that bid has been forward to the state for State-Grant approval (Transportation Enhancement Grant)
10. **Discussed Depot Use:** Susan commented that there have been no discussion with any private organization concerning the future Depot usage. There are several groups that may or may not have an interest, but nothing has been broached with any other organization. The Town has first options.
11. **Discussed Friends of the NBRT Make-it-Shine:** David noted the trail cleanup for the state sponsored Make-It-Shine was planned on **Saturday April 9th** intentionally avoiding volunteer conflicts with Town plans like the Green Cemetery clean-up.
12. **Discussed Friends of the NBRT 3 Summer Informational's:** David ask if Susan would be willing to provide an update on the Depot to the public in the July Informational. Susan expressed interest.
13. **Planning Committee Authorization/Responsibility:** Dave expressed concern of about focus and authorization because of the wide range of discussions. Dave suggested that we develop a Mission Statement. Larry expressed concern with implementing artificial constants as to what the Planning Committee does. We agreed to work on this prior to the April meeting.
14. **To Do List:** Larry laid out member to-do before April meeting

- a. Larry: Email all members to establish communications chain
- b. Dave: Produce a draft of the Meeting Minutes
- c. Susan: Draft of Build Regulations Ordinance (Chapter 14)
- d. Steve: Review Municipal Code & Comprehensive Plan
- e. Larry/Dave: Mission Statement

15. **Next Regular Meeting:** Thursday 4/7 at 5pm, will be confirmed Monday 3/14.

16. **Motion to Adjourn:** @ 6pm, approved with common consent.