

Town of Bath Planning Commission Agenda

14 March 2022

1. **Call to order:** Larry Landon
2. **Roll Call:** Larry Landon (), David O'Connell (), Susan Webster (), Scott Merki (), Steve Keith ()
3. **Review and Approval of Minutes:** David O'Connell
4. **Discussion Data Storage:** DropBox consideration or Town in Bath Sharedrive
5. **Discussion/Recommendations/Approval of Chapter 14 Code-of-Ordinances:** Susan Webster
6. **Train Depot Rehabilitation Update:** Susan Webster
7. **Discussion of Depot Usage:** Any pending options? When advertise and who decides?
8. **Discussion of Friends of the NBRT Make-it-Shine:** David O'Connell update.
9. **Discussion of Friends of the NBRT, 3 Summer Informational Briefs:** Potential topics include update of Depot Building from Susan Webster in July.
10. **Planning Committee Authorization/Responsibility/Mission:** Ongoing; Larry and David
11. **Status if Assigned Tasks:**
 - a. Larry: Email all members to establish communications chain
 - b. Dave: Produce a draft of the Meeting Minutes
 - c. Susan: Draft of Building Regulations Ordinance (Chapter 14)
 - d. Steve: Review Municipal Code & Comprehensive Plan
 - e. Larry/Dave: Mission Statement
12. **New Business:**
 - a.
 - b.
 - c.
13. **Tasks For Next Meeting**
 - a.
 - b.
 - c.
14. **Next Meeting:** Thursday, April at 5:00 PM
15. **Motion to Adjourn:** Time: () approved with common consent.

Town of Bath Planning Commission

Minutes: March 14, 2022

Note: Special Meeting primarily for the purpose of review/feed-back on the Chap-14 Ordinance.

1. **Call to order:** Larry Landon
2. **Roll Call:** Larry Landon (x), David O'Connell (x), Susan Webster (x), Scott Merki (), Steve Keith (x), Elizabeth Skinner (x)
3. **Review and Approval of Minutes:** David O'Connell from 3/03/2022
(Motion to accept: Susan Webster, Second: Steve Keith,
Motion carried by unanimous consent)
4. **Discussion Data Storage:** DropBox consideration or Town in Bath Share-drive
(Held for regular meeting)
5. **Discussion/Recommendation of Chapter 14 Code-of-Ordinances:** Susan Webster
Elizabeth Skinner attended to provide guidance & to accept feedback.
David: **Clarification:** Is the county property information 'knowable' (Tax-Dist, Parcel)
Susan: Yes
David: **Process:** Contractor/Lic number missing, is this import to the town?
Beth: Possibly, but the proposed the "Notice of Building property Improvement"
is to account for County Assessors Office notification. The Building Permitting
aspect can be addressed at a later date.
Steve: **Comment on repetition:** This was explained by the fact that we were reviewing
the prior Building Permitting process as back ground information.
6. **Train Depot Rehabilitation Update:** Susan Webster
(Held for regular meeting)
7. **Discussion of Depot Usage:** Any pending options? When advertise and who decides?
(Held for regular meeting)
8. **Discussion of Friends of the NBRT Make-it-Shine:** David O'Connell
(Dave/Larry: Mar-24 to conduct a door-knock on properties along the clean-up area)
9. **Discussion of Friends of the NBRT, 3 Summer Informational Briefs:**
(Held for regular meeting)
10. **Planning Committee Authorization/Responsibility/Mission:** Ongoing; Larry and David
(Held for regular meeting)
11. **Status if Assigned Tasks:**

a. Larry: Email all members to establish communications chain	Done
b. Dave: Produce a draft of the Meeting Minutes	Done
c. Susan: Draft of Building Regulations Ordinance (Chapter 14)	Done
d. Steve: Review Municipal Code & Comprehensive Plan	Done
e. Larry/Dave: Mission Statement	Held
12. **New Business:** (None)
13. **Next Meeting:** Thursday, April 7th at 5:00 PM
14. **Motion to Adjourn:** @ 6pm approved with common consent.

Attest:

Chair: _____

Recorder: _____

