

## **Town of Bath Planning Commission Agenda 2 June 2022**

1. **Call to order:** Larry Landon
2. **Roll Call:** Larry Landon ( ), David O'Connell ( ), Susan Webster ( ), Scott Merki ( ), Steve Keith ( )
3. **Review and Approval of Minutes:** David O'Connell
4. **Planning Committee Authorization/Responsibility/Mission:** Ongoing, Chapt 54
5. **Comprehensive Plan Development Discussion/Working Group Update**
6. **Coordination with other organizations/committees**
  - a. Feedback from Bath Develop Association "Sandbox" 19 May 2022, Susan Webster and David O'Connell
  - b. Landon feedback from Tree Board Meeting
  - c. Friends of the NBRT & Task Force. David O'Connell
  - d. Train Depot Rehabilitation and role of Planning Commission: Susan Webster
  - e. Other groups: I.e. Bad Buildings, Parks and Rec
8. **Status of Tasks:**
  - a. Meet with Lotus: Larry Landon
  - b. Meet with Homeless Shelter: Pending
  - c.
9. **New Business:**
  - a.
  - b.
  - c.
10. **Tasks For Next Meeting**
  - a.
  - b.
  - c.
11. **Next Meeting:** Thursday, 2 June at 5:00 PM
12. **Motion to Adjourn:** Time: ( ) approved with common consent.

# **Town of Bath Planning Commission Agenda**

## **Minutes: June 2, 2022**

1. **Call to order:** Larry Landon @5pm
2. **Roll Call:** Larry Landon (x), David O'Connell (x), Susan Webster (x), Scott Merki (), Steve Keith (x)
3. **Review and Approval of Minutes:** David O'Connell from 5/5/2022  
*(Motion to accept: Susan Webster, Second: Steve Keith,  
Motion carried by unanimous consent)*
4. **Planning Committee Authorization/Responsibility/Mission:** Ongoing, Chapter 54  
**David O'Connell:** Stated that Town Code Chapter 54 fully covered our area of authority and responsibility. With this understanding, David suggested that a Mission statement was unnecessary. David proposed that we close this subject.  
**Larry:** Agreed that the clear purpose of the Planning Committee was to develop the "Town of Bath, Comprehensive Plan". Larry agreed that a Mission Statement was not necessary.  
(Closed)
5. **Comprehensive Plan Development Discussion**  
**Larry:** Work Group (Larry, David, Steve) have met once with a good start at laying out the process in which we should develop the Comprehensive Plan. Next Work Group meeting will be on June 13<sup>th</sup>.  
**David:** Requested that the work-group review population shifts in the county and possibly in the Town of Bath / Berkeley Springs. Understanding the changing demographics may impact priorities.  
**Susan:** Suggested that we should understand Household, Labor Force Participation and Financial information of the communities (County, Berkeley Springs, Town-of-Bath).
6. **Coordination with other organizations/committees**
  - a. Bath Develop Association  
**Dave:** Attended the SandBox meeting on May 19<sup>th</sup>. The organization is trying to re-start, Purpose of the BDA needs clarity. Bill Clark stated that achieving a Quorum was a problem. Susan thought that the quorum problem would be resolved once life has gotten back to normal (e.g. post covid).  
**Susan:** Represent the Depot Rehab project.
  - b. County Planning Commission  
**Larry:** Has been invited to attend County Planning session
  - c. Friends of the NBRT & Task Force.  
**David:** Due to personal conflicts, no plans have been made for the mid-June community update. Dave the June Community update has been cancelled.
  - d. Train Depot Rehabilitation:  
**Susan:** Construction has begun. Encouraged Planning Commission members to be involved.
  - e. Other groups: I.e Bad Buildings  
Tree Board:  
**Larry:** Attended. Raised concerns about the tree stumps left in front of St. Vincent DePaul. This brought up a point to bring up in the Comprehensive Plan that is "Sensitivity to gaining public consensus." as an item in project check list.

**7. Status of Tasks:**

a. Meet with Lotus:

**Larry:** Will contact Lotus latter in the summer.

b. Meet with Homeless Shelter:

**David:** Homeless organization meets twice a month and has encourage attendance.  
Have not attended any meeting at this point in time.

**8. New Business:**

a.

**9. Tasks For Next Meeting**

a. Next Work Group Meeting June 13<sup>th</sup> 9m

**10. Next Meeting:** Thursday, 14 July at 5:00 PM

**11. Motion to Adjourn:** @ 6pm approved with common consent.

Attest:

Chair:

W. Anderson

Recorder:

David P. Paul