

# **Town of Bath Planning Commission Agenda**

## **7 April 2022**

1. **Call to order:** Larry Landon
2. **Roll Call:** Larry Landon ( ), David O'Connell ( ), Susan Webster ( ), Scott Merki ( ), Steve Keith ( )
3. **Review and Approval of Minutes:** David O'Connell
4. **Discussion Data Storage:** DropBox consideration or Town in Bath Sharedrive
6. **Train Depot Rehabilitation Update:** Susan Webster
7. **Discussion of Depot Usage:** Any pending options? When advertise and who decides?
8. **Discussion of Friends of the NBRT Make-it-Shine:** Feedback on door-to-door engagement by David O'Connell. Any other updates.
9. **Discussion of Friends of the NBRT, 3 Summer Informational Briefs:** Potential topics include update of Depot Building from Susan Webster in July.
10. **Planning Committee Authorization/Responsibility/Mission:** Ongoing; Larry and David
11. **Status if Assigned Tasks:** Update at next meeting
  - a. Larry: Email all members to establish communications chain
  - b. Dave: Produce a draft of the Meeting Minutes
  - c. Susan: Draft of Building Regulations Ordinance (Chapter 14)
  - d. Steve: Review Municipal Code & Comprehensive Plan
  - e. Larry/Dave: Mission Statement
12. **New Business:**
  - a. **Cacapon State Park future usage:** Sale to private entity, impact on Town of Bath?
  - b. **Homeless Shelter Update:** Impact on Town of Bath?
  - c. **Drug Treatment Facility Update:** Visit and assessed impact
  - d.
  - e.
13. **Tasks For Next Meeting**
  - a. How to gain public exposure for Town of Bath initiatives and proposals? Other committee meetings, Townhall meeting, newspaper, website, email, etc...
  - b.
  - c.
14. **Next Meeting:** Thursday, 7 April at 5:00 PM
15. **Motion to Adjourn:** Time: ( ) approved with common consent.

# **Town of Bath Planning Commission Agenda**

## **Minutes: 7 April 2022**

1. **Call to order:** Larry Landon @ 5pm
2. **Roll Call:** Larry Landon (x), David O'Connell (x), Susan Webster (x), Scott Merki ( ), Steve Keith (x), Guest Elizabeth Skinner(x)
3. **Review and Approval of Minutes:** David O'Connell from 3/14/2022  
(Motion to accept: Susan Webster, Second: Steve Keith,  
Motion carried by unanimous consent)
4. **Discussion Data Storage:** DropBox consideration or Town in Bath Share drive  
(Larry Landon: Dropbox access attempted but failed at this point)
6. **Train Depot Rehabilitation Update:** Susan Webster  
(Susan: Discussion with contractor planned on 4/13/2022 to adjust rehab plans with  
considerations to budget limitations. Current overrun is \$77K)
7. **Discussion of Depot Usage:** (Susan: Not discussed with any 3<sup>rd</sup> party at this time)
8. **Discussion of Friends of the NBRT Make-it-Shine:** Feedback on door-to-door engagement  
(David O'Connell: Door knock completed with improved understanding of local support  
and resistance. Make it Shine clean-up planned for 4/9/2022)
9. **Discussion of Friends of the NBRT, 3 Summer Informational Briefs:** Potential topics  
include update of Depot Building from Susan Webster in July. (No update)
10. **Planning Committee Authorization/Responsibility/Mission:** Ongoing; Larry and David
11. **Status if Assigned Tasks:**

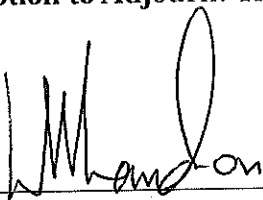
a. Larry: Email all members to establish communications chain	Completed
b. Dave: Produce a draft of the Meeting Minutes	Completed
c. Susan: Draft of Building Regulations Ordinance (Chapter 14)	Completed
d. Steve: Review Municipal Code & Comprehensive Plan	Completed
e. Larry/Dave: Mission Statement	(Work Group)
12. **New Business:**
  - a. **Cacapon State Park future usage:** Sale to private entity, impact on Town of Bath?  
(Susan: Sale to private entity only related to internal operations at the park not the park  
itself. This is not a concern. **Issue Closed.**
  - b. **Homeless Shelter Update:** Impact on Town of Bath?  
(Not Discussed)
  - c. **Drug Treatment Facility Update:** Visit and assessed impact  
(Susan: Will provide Lotus contact information for David Stub)
  - d. **Comprehensive Plan:**  
(Larry: Comprehensive plan needs to be put on the agenda)
  - e. **Work-Group**  
(Larry: Proposed that a work group be established to help move issues prior to the  
regular meetings. Work group would be Larry, Dave & Steve.  
Meeting planned for 4/13/2022 @ 4pm)
13. **Tasks For Next Meeting**
  - a. How to gain public exposure for Town of Bath initiatives and proposals?  
Other committee meetings, Town hall meeting, newspaper, website, email, etc...  
(Larry: Expressed a desire that planning members attend other committee meetings  
to better inform the Comprehensive Plan.)

14. **Next Meeting:** Thursday, May 5 at 5:00 PM

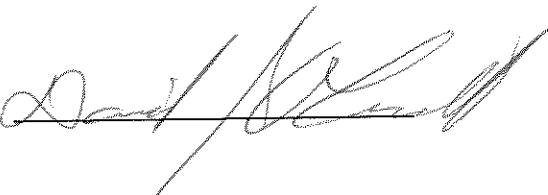
15. **Motion to Adjourn:** Time: (6pm) approved with common consent.

Attest:

Chair:

  
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Recorder:

  
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