**Town of Bath**

**Berkeley Springs Water Works (BSWW)**

**Water Committee**

**Minutes**

**In-Person Meeting**

**Monday, May 2, 2022**

The meeting was called to order at 4:30 PM

Present were BSWW Director Ron Jainniney, Chairman of the Water Committee Chris Chapman, Councilman Rose Jackson, and Business Office Manager Kandy Morris.

There were no leak adjustments as of the date of this meeting.

Jainniney provided an update on phase IV of the water line replacement project. Jainniney reported that the hold up with the valving and issues with the fire hydrants and meter lids have been resolved. The start of the project is now projected for June 1.

Discussed the proposed project to expand water lines south along Route 522 to Tabor Road. Thrasher Engineering has completed the Preliminary Engineering Report for the project. Chapman reported that the invoice from Thrasher for $22,000 for the water line portion of the PER has been forwarded to County Commissioner Sean Forney for placement on the County Commission agenda for payment.

The Committee discussed the efforts to transition from ASI to Munibilling as the new billing system for the BSWW. Morris reported that she will be sending out the $5,000 check for payment of the first bill with Munibilling under our contract with them. Morris reported that we are continuing to move slowly toward implementation of the Munibilling system. She stated that we still have concerns about the Warm Springs Public Service District not being able to accept credit card payments in their office since implementing Munibilling. Morris will be meeting with the Warm Springs PSD officer manager, Amber Hickson, to work on getting both utilities on the same page on various issues in addition to this one, such procedures for communications between our offices.

Jainniney and Morris reported that the adjusted water loss for the month is improved again this month.

Jainniney discussed lead and copper rule changes. Jainniney explained that we used to conduct lead and copper samples every three years. Since 2019, we have been conducting samples annually since the BSWW change from chlorine gas to hydro-chlorine powder. Under a recently enacted U.S. Environmental Protection Agency rule, the BSWW has to document what customers have with regard to plumbing from the water main to three feet inside the customers’ homes. We sent out forty surveys over the past month to the current group of customers whose homes for which we conducted lead and copper samples over the past year asking them to provide us information regarding the type of piping extending from the water main into their homes. To date, we have received twenty-seven responses out of the forty surveys mailed out. Jainniney reported that the information from these responses will go onto an information sheet that we have to return to the Bureau of Public Health and the U.S. EPA. At this point, it is not clear why all this information is needed and how it will be used.

The Committee discussed setting up a time to work on the BSWW budget for FY 2022-23. Chapman will coordinate getting a meeting together at some point within the next month to work on the budget.

The Committee discussed personnel issues.

Jainniney reported that there are some big-ticket items in the plant that are going to need repair and/or replacement. The telemetry in the distribution system is going bad. Instrumentation is going bad. Communication with the water tank on Fairview Drive is having to be handled manually. In addition to a quote from Citco, we are in the process of obtaining a quote from Instrulogic to replace the communication system. Jainniney reported that we are going to work on updating the communications with the outside tank sites first and will subsequently address the communications inside the water plant.

The meeting was adjourned.