

**TOWN OF BATH FINANCE/GRANT
COMMITTEE**

Regular Meeting

Tuesday, May 3, 2022

1. CALL TO ORDER: By Chairman at 3:30:00pm.

2. ROLL CALL: Susan Webster (X) Beth Skinner (X) Greg Forney (X) Quorum – Yes
Also in attendance: Councilman Rick Weber, Councilman Chris Chapman, citizens Doug Waugh, Peggy Miller, Jan Knight and Document Solutions representative Joel Tuttle.

3. Finance Committee Minutes of April 19, 2022 were approved by Common Consent.

4. Grant Review Reports:

a. Streetscape- Matching funds in the amount of \$13,000.00 will be required of the Town for Phase V Streetscape Project. At this point the Committee isn't certain of the time frame that these funds will have to be paid, but will continue to seek resources to satisfy this requirement. Attached is the status report on Phase V.

b. Rail/Trail- Chairwoman Webster reviewed her report of April 18 on the NBRT Trail Head aspect of the project. The grant request of \$1,031,000.00 was submitted on April 20 to Senator Capito's office by Morgan County Commissioner Bill Clark.

c. Depot Interior Rehab- Chairwoman Susan Webster presented the Notice to Proceed for Construction for the next phase of renovation for the interior of the Berkeley Springs Depot. The remaining grant funds of \$218,390.00 will need approximately \$7,000.00 additionally to complete the total bid cost of \$224,250.00. Webster has reached out to the WV Water Development Authority and IJDC for instruction on how to apply for ARPA funding as described in HB 4566.

5. Clerk Corrick submitted the FY 2022 Budget Revision with the accompanying Resolution for Council approval. The Auditor's requested revision was administrative in nature. By Common Consent the FC agreed to present the revision to Council for approval.

a. Joel Tuttle, Document Solutions Inc. representative attended to explain this company's offer to supply the Town and BSPD with copier/printer services. Attached is the bid, services and terms presented.

MOTION: To approve Document Solutions Inc. to provide copier/printer service to Bath offices and the BSPD- Forney/Skinner- Motion carried.

6. The BSWW and Town of Bath bills were reviewed and it was agreed to present them to Council for approval.

7. Town financial concerns of Council –

a. Town residents Doug Waugh, Peggy Miller and Jan Knight attended to discuss the possible Town decision to sell them the alley known as the unused portion of East Liberty Street in the Church Street neighborhood. Attached is

the MC Assessor's current market values of all of the adjoining properties involved amounting to a total of \$490.00.

MOTION: To approve the sale of the unused portion of East Liberty Street in the Church Street neighborhood to adjoining property owners for a total of \$490.00 - Skinner/Forney – Motion carried.

b. Discussion was held concerning the loss and shifting nature of business in the downtown area of Bath and it's possible ramifications on the Town budget and services.

8. The next meeting will be May 16 at 4:00pm.

9. Adjourn

Attest: Chairwoman Suzanne White Date: 5-16-22