

TOWN OF BATH COUNCIL MEETING

Tuesday, April 5, 2022

1. CALL TO ORDER: @ 5:30pm by Recorder Webster
In the absence of the Mayor the Recorder chaired this meeting of Council. The first order of business was to appoint a Recorder Pro Temp for the meeting. By Common Consent Council appointed Councilman Chris Chapman Recorder Pro Temp.
2. ROLL CALL: Scott Merki (A) Susan Webster (X) Chris Chapman (X) Rose Jackson (X) Elizabeth Skinner (X) Greg Forney (X) Rick Weber (A) Quorum present.
3. REVIEW OF MINUTES: Minutes of the Regular Meeting of March 15, 2022 were approved by Common Consent.
4. PERSONS BEFORE COUNCIL: None at this time.
5. COMMUNICATION FROM MAYOR: A Proclamation of Fair Housing was presented to Council (see attached).
MOTION: To approve the Proclamation of Fair Housing as presented- Jackson/Forney- Motion carried.
A parking request (see attached) from the Morgan County Master Gardeners was presented for their annual Plant Fair to be held this year on May 6 and 7. Council discussion concurred that the reserved spots for the loading and unloading of plants could not include handicap spots.
MOTION: To approve the reservation of the first three non-handicap spots on Fairfax Street adjacent to the State Park and the first non-handicap spot on S. Washington Street for the use of the Master Gardeners for the Plant Fair May 6 and 7- Skinner/Jackson- Motion carried.
Councilwoman Skinner reported on the success of the Make it Shine event held on April 2. Planning Commission President Larry Landon reminded Council of the Make it Shine event planned by the Friends of the North Berkeley Rail/Trail to be held on April 9.

COMMITTEE AND BOARD REPORTS

1. BATH DEVELOPMENT AUTHORITY: No report at this time.
2. PARKS & REC: Next meeting is April 20, 2022. No report at this time.
3. PLANNING COMMISSION: The next regular meeting is April 7 at 5pm.
4. RAIL/TRAIL: Committee Co-Chairman Pete Brown has submitted progress reports to the Town office including storm water management and work to complete the design/build plans.
5. STREETSCAPE: Committee Co-Chair Pete Brown has submitted reports to the Town office. Pete Brown and Rebecca MacLeod attended the Finance Committee meeting to detail future plans.
6. TRAIN DEPOT: Recorder Webster advised Council that the single bid received for

the Interior Rehab of the Depot was approximately \$77,000 more than available funding. She reported that a conference call with the WV DOH was productive and that options for relief from the bid overage were offered. All routes for moving the project forward are being explored and Webster will update at the next meeting.

7. LANDMARK COMMISSION: No report at this time.
8. CLERK/RECORDER REPORT: Recorder Webster's assistance was sought to produce ordinances concerning the notification of property improvements to the tax assessor and building codes.

MOTION: To approve for Second Reading Ordinance 2022-03-15 ordering the use of Form LGR 12:75 for the notification of building and property improvements in Bath to the Morgan County Tax Assessor – Skinner/Chapman – Carried
Webster has discussed with the Town Attorney the possibility of Bath following Morgan County's lead with using a Building Permit Affidavit concerning the State Building Code in permit acceptance.

Clerk Corrick shared the Levy Estimate and Planned Budget for FY 2022-23 final numbers with Council.

9. FINANCE: Chairwoman Webster presented the following bills for approval.
 - (a) Town of Bath \$20,605.57- Motion to approve: Forney/Jackson- Carried
 - (b) BS Water \$12,824.18- Motion to approve: Forney/Jackson- Carried
 - (c) Greenway Cemetery \$743.00 – Motion to approve: Forney/Jackson- Carried
 - (d) Hotel/Motel disbursement- Motion to approve: Forney/Jackson- Carried
 - (e) Rail/Trail \$2,720.32- Motion to approve: Forney/Jackson- CarriedCouncilwoman Skinner asked for reconsideration of the Cemetery bills presented since they included legal fees that the Town had paid in previous similar situations.

MOTION: To rescind motion to pay the Greenway Cemetery bills in the amount of \$743.00- Forney/Jackson- Motion carried.

MOTION: To move Olde English Cemetery annexation legal fees of \$675.00 from the Greenway Cemetery bills to the Town of Bath bills- Skinner/Forney- Motion carried.

MOTION: To pay the Town of Bath bill of \$675.00 for the annexation of the Olde English Cemetery- Forney/Jackson- Motion carried.

MOTION: To pay the Greenway Cemetery bill of \$68.00 to the Morgan Messenger for the ad seeking bids for the mowing of Greenway Cemetery- Forney/Jackson- Motion carried.

Chairwoman Webster added that Streetscape and Rail/Trail Committee members attended the Finance meeting with progress updates. Town Clerk Assistant Farris presented a comparison of printer upgrade costs. She was asked to gather further information and to report back to the Committee.

10. TREE BOARD: Councilwoman Skinner reported that the hazardous tree on Pratt Street had been removed. Webster presented the Arbor Day Proclamation.
MOTION: To approve the Arbor Day Proclamation- Skinner/Forney- Motion carried.
Larry Landon raised concern over the removed Bradford Pear tree stumps on South

Washington Street. Skinner will take this concern to the Committee for consideration.

11. PUBLIC SAFETY: Chairwoman Jackson provided the Police Report for March. She also informed Council of a personnel change in the BSPD. Danielle Swope is now a part time employee. Tia Schetrompf has been added as part time Department office staff.
12. PUBLIC WORKS: No report at this time.
13. ORDINANCE: No report at this time.
14. CEMETERY: Chairwoman Skinner requested that any questions on the legal work concerning the Olde English Cemetery be addressed to her before the next Council meeting.
15. GRANT: No report at this time.
16. BERKELEY SPRINGS WATER WORKS: Chairman Chapman discussed the proposed 2022 Berkeley and Morgan Counties Multi-jurisdictional Hazard Plan and requested that a resolution for Council approval be placed on the next Town agenda. The next Committee meeting is April 13 at 4:30pm.
10. MOTION TO ADJOURN: Approved by Common Consent.

Attest:

Mayor

Suzanne Webster

Recorder

Chris Chapman