

TOWN OF BATH COUNCIL MEETING

Tuesday, November 16, 2021

1. CALL TO ORDER: @ 5:30pm by Mayor
2. ROLL CALL: Scott Merki (X) Susan Webster (X) Chris Chapman (X) Greg Forney (X) Rose Jackson (X) Beth Skinner (X) Rick Weber (X) Quorum present.
3. REVIEW OF MINUTES: Minutes of the Regular Meeting of November 2, 2021 were approved by Common Consent.
4. PERSONS BEFORE COUNCIL: None at this time.
5. COMMUNICATIONS FROM MAYOR: The Mountain State Cruisers annual "Cruise-Ins" calendar of events will be decided after discussions with the group on details and logistics. The Annual Cocoa Crawl in Bath will begin at 6pm on Friday, December 3. The 5th Annual Christmas Parade will be Saturday, December 4 at 5pm.

COMMITTEE AND BOARD REPORTS

1. BATH DEVELOPMENT AUTHORITY: The next meeting is December 1 at 4:30pm.
2. PARKS & REC: Councilman Forney reported that Morgan County Board of Education Superintendent Tuttle has indicated their intention to install cameras on Board property to assist with ongoing policing issues at the North Berkeley Park.
3. PLANNING COMMISSION: An organizational meeting is scheduled for December 2 at 4pm at Town Hall.
4. RAIL/TRAIL: The next meeting is November 24. Pete Brown and Rebecca MacLeod presented their Evaluation Summary for Qualifications (RFQ) Proposals for the Depot Storm Water Management (see attached). This summary was presented to and concurred by the Bath Finance Committee. Brown and MacLeod requested permission to begin negotiations with the scoring process's top ranked firm, Downstream Strategies.
MOTION: To concur with the Finance Committee to permit Rail/Trail Committee members to begin negotiations with Downstream Strategies for the Depot Storm Water Management for the purpose of developing a contract – Webster/Weber- Carried.
5. STREETSCAPE: The next meeting is November 18. Co-Chairs Pete Brown and Rebecca MacLeod have written a letter to the WV DOH for the Mayor and Council's review (see attached). The letter's intent is to present options and request answers to pertinent Streetscape Project issues. General Council acceptance of the action is noted. The Berkeley Springs State Park Foundation Project is progressing.
6. TRAIN DEPOT: Recorder Webster has moved forward with the Depot Project Haz Mat Phase. She is in communication with the funding agent WV DOH Project Manager Mark Scoular, The Mills Group Project Manager Paula McClain and Safeco Services Project Manager John Ballard. Safeco Services is the contract work bid winner agreed upon by the WV DOH and The Mills Group.
A meeting is planned with Mr. Ballard on November 17 at the Depot for Mr. Ballard to

develop the Safeco work design. All are invited.

7. LANDMARK COMMISSION: Councilman Forney advised Council that he had spoken with HLC member Zac Solomon who indicated that he would be pleased to continue work with this organization as does HLC Treasurer Ryan Rebant.
8. CLERK/RECORDER REPORT: No report at this time.
9. FINANCE: Chairman Webster presented the following reviewed bills for approval:
 - (A) Town of Bath \$25,660.55- Motion to approve: Forney/Weber-Carried.
 - (B) BSWW \$58,273.49- Motion to approve: Forney/Weber- Carried.
 - (C) Rail/Trail \$4,953.00- Motion to approve: Forney/Weber- Carried.
 - (D) Greenway Cemetery \$101.94- Motion to approve: Forney/Weber- Carried.
 - (E) Streetscape \$21,200.00- Motion to approve: Forney/Weber- Carried.
 - (F) Tree Board \$250.00: Forney/Weber- Carried.
 - (G) Train Depot \$613.48- Forney/Weber- Carried.Chairman Webster reported that in addition to reviewing the bills, budget comparison, Rail/Trail and Streetscape Committee needs, the Finance Committee discussed Workers Compensation cost and service. The Committee would like a community meeting with the Homeless Coalition to be arranged to discuss cooperation and concerns.
10. TREE BOARD: The next meeting is December 8. The Board has stepped away from the Old English Cemetery hazardous tree situation.
11. GRANT: Nothing additional at this time.
12. PUBLIC SAFETY: Council discussed possible action to alleviate the precarious traffic situation at the Mercer/Warren Street intersection.
13. PUBLIC WORKS: Chairman Weber reported that seasonal preparations and vehicle maintenance and repairs are in progress. The next meeting is December 7.
14. ORDINANCE: The next meeting is December 7. No report at this time.
15. CEMETERY: Chairwoman Skinner is preparing a Home Rule application for variance with the Municipal League's assistance to be able to potentially sell the northern portion of the Olde English Cemetery. The Morgan County Assessor's Office has assessed the property value at \$1,040.00. A new employee has been hired for grave digging.
16. WATER WORKS: Chairman Chapman reported that five bids were opened for the Phase IV Water Line Replacement Project with the low bidder having bid over the funds available. Further discussion and advice is needed. The Request for Proposal for Professional Engineering Services for the Rt. 522 Water Line Extension will close November 19. The billing system transition to Munibilling is moving forward. The next meeting is December 6.
17. PUBLIC COMMENT: Planning Commission member Larry Landon reported that the Knights of Columbus Veterans Day Commemoration was successful and that a Memorial Day event is being planned.
18. ADJOURN: By Common Consent.

ATTEST:

Mayor Scott E. Meek

Recorder Suzanne Webster