

# TOWN OF BATH COUNCIL MEETING

Tuesday, October 19, 2021

1. CALL TO ORDER: @ 5:30pm by Mayor
2. ROLL CALL: Scott Merki (X) Susan Webster (X) Chris Chapman (X) Greg Forney (X)  
Rose Jackson (X) Beth Skinner (X) Rick Weber (A) Quorum present.
3. REVIEW OF MINUTES: Minutes of the Regular Meeting of October 5, 2021 were approved by Common Consent.
4. PERSONS BEFORE COUNCIL: Bath Christmas Project President Hunter Clark spoke to Council about the status of the storage building move and the need for electrical work to be done to include more poles for decorations. Insurance for the donated lift equipment will be researched by Councilman Forney. The decision on producing the Christmas Parade will be made after Halloween.
5. COMMUNICATIONS FROM MAYOR: Trick or Treating will be allowed on Halloween October 31 from 6-8pm as usual.  
Recorder Webster suggested to the Mayor that the recent property complaint be referred to the Public Safety Committee and/or the Building Agency for response.

## COMMITTEE AND BOARD REPORTS

1. BATH DEVELOPMENT AUTHORITY: The next meeting is November 3 at 3:30pm.
2. PARKS & REC: The next meeting is October 20. The group is sponsoring their 'Trunk or Treat' event on October 30. Councilman Forney is speaking with MC Board of Education officials concerning security cameras at the Board office property to assist with policing issues at the North Berkeley Park.
3. PLANNING COMMISSION: Mayor Merki has expressed interest in being appointed to the Bath Planning Commission.  
MOTION: To appoint Mayor Merki to the Bath Planning Commission- Webster/Chapman – Carried.  
An initial organizational meeting is to be held soon.
4. RAIL/TRAIL: The next meeting is October 27. Pete Brown has submitted his progress report to the Town office.
5. STREETSCAPE: The next meeting is October 21<sup>st</sup>. Progress report was submitted by Pete Brown on this project and the Berkeley Springs State Park project.
6. TRAIN DEPOT: Chairman McCracken met with the Finance/Grant Committee to explain the matching funds financial security available to this project through donated real estate appraisal. The Depot account currently has approximately \$8,000.00 in other funds acquired through projects and donations. The Haz Mat project bid award company will be announced when the WV DOH has completed their assessment.
7. LANDMARK COMMISSION: Council Forney has been able to speak with SHPO officials regarding the progress of the reimbursement of the \$11,000.00 loan from the Town to HLC. He was assured that it will be received within a couple weeks.

8. CLERK/RECORDER REPORT: The WV Auditor's Office Municipal training is October 26. Court Clerk training is October 25 and Traffic Court training is October 20.
9. FINANCE: Chairman Webster presented the following reviewed bills for approval:
  - (A) Town of Bath \$17,901.65- Motion to approve: Forney/Chapman-Carried.
  - (B) BSWW \$62,201.32- Motion to approve: Forney/Chapman- Carried.
  - (C) Phase IV Water Project \$623.70- Motion to approve: Forney/Chapman- Carried.
  - (D) Rail/Trail \$188.50- Motion to approve: Forney/Chapman- Carried.
  - (E) Greenway Cemetery \$128.43- Motion to approve: Forney/Chapman- Carried.
 Water Chairman Chapman added that the Phase IV Water Project bill is reimbursable from project funds.

The Finance Committee meetings of October 18 & 19 included discussion of research into the cost of an annexation study, cemetery risk management repairs, flood plain map resurvey, budget comparison shortfalls and ARPA fund distribution.

10. TREE BOARD: The next meeting is October 27. Councilwoman Skinner explained that that Andy Swaim and Kate Lehman are assisting homeowners with tree issues.
11. GRANT: The next meeting is November 15. Grant files need organizing.
12. PUBLIC SAFETY: There will be two Reserve Deputies and BSPD Officers on duty during Trick or Treating on Halloween, October 31.
13. PUBLIC WORKS: Clerk Corrick reported that the new hire for the Labor Crew is doing well.
14. ORDINANCE: No report at this time. Recorder Webster offered assistance to the Committee.
15. CEMETERY: Chairwoman Skinner is working on cemetery records.
16. WATER WORKS: Chairman Chapman reminded that bid request for the Phase IV Water Line Replacement Project is being appropriately advertised with bid opening on November 10. The Request for Proposal for Professional Engineering Services for the Rt. 522 Water Line Extension is being properly advertised with proposal opening on November 19. Chairman Chapman requested Council approval for the billing system change from ASI to the Munibilling system.  
 MOTION: To approve the billing system for the BSWW and Town of Bath Sanitation to be moved from ASI to Munibilling- Chapman/Jackson- Carried.  
 The next Water Committee meeting will be November 4 at 4:30pm.
17. ADJOURN: By Common Consent.

ATTEST:

Mayor Scott E. Merber

Recorder Suzanne Anderson