

# TOWN OF BATH COUNCIL MEETING

Tuesday, June 16, 2020

1. CALL TO ORDER: @ 5:30pm by Mayor
2. ROLL CALL: Scott Merki (X) Susan Webster (X) Chris Chapman (X) Rose Jackson (X) Elizabeth Skinner (X) John Bohrer (A) Rick Weber (A) Quorum present.
3. REVIEW OF MINUTES: Meeting minutes of June 2, 2020 were approved by Common Consent.
4. PERSONS BEFORE COUNCIL: None at this time.
5. COMMUNICATIONS FROM MAYOR: Discussion was held concerning the upcoming reopening of the Town Office and precautions in place due to covid19. Ye Towne of Bath DAR Constitution Week Proclamation has been signed and sent. The reopening of the Town Hall office is in process with safety stipulations in mind. The Mayor addressed the inquiry concerning the Farmer's Market time period that Fairfax Street is closed. Due to covid19 restrictions it takes longer to set up and take down the Farmer's Market vender booths and to comply with Health Department requirements.  
Clerk Corrick presented Resolution 2020-06-01 Revision of the Town of Bath 2020 Levy Estimate (see attached) as agreed to by the Finance Committee.  
MOTION: To approve Resolution 2020-06-01 Revision of the Town of Bath 2020 Levy Estimate as presented – Webster/Bohrer- Poll vote results as follows:  
Webster – Yes; Chapman – Yes; Jackson – Yes; Skinner – Yes; Bohrer – Yes; Weber – Yes.  
Motion carried.

## COMMITTEE AND BOARD REPORTS

1. BATH DEVELOPMENT AUTHORITY: President Bodin reported on finalizing the Focus Grant contract. The next meeting is July 1<sup>st</sup> at 4:30pm.
2. PARKS & REC: The next meeting is June 17<sup>th</sup> at the Courthouse.
3. PLANNING COMMISSION: No report at this time.
4. RAIL/TRAIL: Committee member Pete Brown presented progress concerning the remediation of Parcel 3. Advance payment of the grant has been arranged.
5. STREETSCAPE: Committee member Pete Brown presented the status and update of Phase 4A of the Streetscape Project and financial situation (see attached). The next meeting will be June 18<sup>th</sup>.
6. TRAIN DEPOT: Progress is being made with the Interior Rehabilitation Project.
7. LANDMARK COMMISSION: No report at this time.
8. CLERK/RECORDER REPORT: Volunteer Daniel Caldwell is assisting Clerk Corrick with Town Hall office duties.
9. FINANCE: Chairman Bohrer presented the following bills:  
(A) Town of Bath \$30,636.33- Motion to approve: Bohrer/Skinner –Carried

- (B) BSWW \$14,324.87- Motion to approve: Bohrer/Chapman- Carried
  - (C) Greenway Cemetery \$2,574.50- Motion to approve: Bohrer/Jackson- Carried
  - (D) NBRT \$3,962.90- Bohrer/Jackson- Carried
  - (E) Tree Board \$500.00- Bohrer/Jackson- Carried
10. TREE BOARD: The Committee removed a tree limb on Cornelius Avenue.
  11. PUBLIC SAFETY: Chairman Jackson reported that the Committee had hired William Quaid as a part time Parking Enforcement Attendant.
    - (A) Permits: No report at this time.
    - (B) Police Report: Chief Link informed Council that he had learned that a Blue Lives/All Lives Matter rally was being organized for June 19<sup>th</sup> at the Berkeley Springs State Park. The Chief suggested a letter to local EMS informing them of the Farmer's Market times and location and alternate routes to use during the designated period. The Chief requested street cleaning due to recent heavy rains to remove gravel and debris.
  12. PUBLIC WORKS: In the absence of Chairman Weber the Mayor said that he would see that debris would be cleaned from the streets. Rockwell Circle and Rockwell Street have been improved by paving with attention to proper drainage. The town is advertising for a trash truck driver. Seasonal work is being accomplished.
  13. ORDINANCE: Chairwoman Webster reported that volunteer Daniel Caldwell is making good progress with Town Minutes and Code Book reconciliation. The Mayor has also agreed that Mr. Caldwell may serve on the Ad Hoc Committee to assist the Mayor by recommending candidates to serve on the Dilapidated Building Ordinance Agency. Election law and Business License revision remain as matters of concern.
  14. CEMETERY: Chairman Skinner informed Council that seasonal work is being done and that donations have been received.
  15. GRANT: No report at this time.
  16. WATER WORKS: Chairman Chapman reported that the Water Works will resume utility terminations and late fees as originally planned in conjunction with the WV PSC approved time line. The Committee has recognized the need for trained office staff backup and will advertise for such in the coming weeks.
  17. MOTION TO ADJOURN: Webster - Carried

Attest:

Mayor Scott E. Melk

Recorder S. Webster