

# TOWN OF BATH COUNCIL MEETING

Tuesday, July 18, 2017

CALL TO ORDER: @ 5:30 PM by Mayor

ROLLCALL:

Scott Merki (X) Susan Webster (X) Chris Chapman (X) Rose Jackson (X)

Elizabeth Skinner(X) Andy Swaim (X) Rick Weber (X)

QUORUM PRESENT: YES

REVIEW OF MINUTES: July 5, 2017, approved by common consent.

MOTION: to amend the agenda to bring forward Bath Development Authority.  
Webster/Jackson – passed unan.

President Mark Garfinkel presented two recommendations to Council for appointment consideration to BDA.

MOTION: to appoint Councilwoman Beth Skinner and Cindy Bodin to the Bath Development Authority – Weber/Chapman - passed unan.

Discussion was held concerning Council representation on the Berkeley Springs-Morgan County Chamber of Commerce and Travel Berkeley Springs.

MOTION: to appoint Rick Weber as Council representative to the Chamber of Commerce and Rose Jackson to Travel Berkeley Springs. Chapman/Skinner – passed unan.

MOTION: to return to regular session – Chapman/Weber – passed unan.

PERSONS BEFORE COUNCIL:

Diane LaVelle requested that Council move forward with the consideration of the Town selling to her public property adjacent to her property at 10 Cacapon Road. Cindy Borne expressed concern over the Town 'selling' public property. Mayor referred to Public Works Committee for clarification of boundaries.

COMMUNICATIONS FROM MAYOR:

Mayor Merki wants the Town of Bath meetings to remain in the Municipal Center. Recorder Webster had expressed concern about Americans with Disabilities Act compliance and had inquired about moving meetings to the Morgan County Commission public facility. The Mayor will remove the item from the Commission agenda.

Mayor Merki requested that the next Council meeting scheduled for August 1, 2017, be rescheduled to August 2, 2017. This move is to accommodate National Night Out Against Crime in Hancock, Maryland, on August 1, 2017. Common consent.

FOR THE GOOD OF THE ORDER:

The Mayor presented his recommendations for standing committee assignments for the 2017-2019 term of the Bath Council. After discussion Council approved by

common consent the following assignments with the first name representing chairmanship:

Public Works: Rick Weber, Scott Merki, Andrew Swaim  
Public Safety: Rose Jackson, Rick Weber, Chris Chapman  
Finance: Andrew Swaim, Chris Chapman, Rick Weber  
Ordinance: Susan Webster, Rose Jackson, Beth Skinner  
Grant: Beth Skinner, Susan Webster, Andrew Swaim  
Water: Chris Chapman, Scott Merki, Rose Jackson  
Cemetery: Beth Skinner

## **COMMITTEE REPORTS**

### WATER WORKS:

Nothing at this time.

### PUBLIC SAFETY:

Building Permits: None at this time.

### CHIEF'S REPORT:

Announcement of the passing of former Chief of Police Dale Davis.

### CLERK / RECORDER:

Recorder: Discussed the value of education of Council and staff. Referred to Finance.  
Clerk: Reported on continuing work with Appalachian Software, Inc. (ASI)

### FINANCE

- Town of Bath Bills: \$10,746.16  
Motion to Approve By: Swaim/Weber – passed unan.
- Berkeley Springs Water Works Bills: \$15,850.00  
Motion to Approve By: Swaim/Weber – passed unan.  
ASI requested that the next Finance Committee meeting be postponed until their representative could be available. They also suggested that the regularly scheduled Finance meetings be held at the end of months rather than the 3<sup>rd</sup> Wednesday of the month.

### PUBLIC WORKS:

Councilman Weber reported activity including equipment orders, citizen request for a speed bump on Mercer, a possible homeless shelter on Church Street, over growth of vegetation on private properties and bridge repair on Warren Street.

ORDINANCE:

Nothing at this time.

BATH DEVELOPMENT AUTHORITY:

Nothing more beyond earlier appointments.

GRANT:

Nothing at this time.

TREE BOARD:

Councilman Swaim presented the Memorial Tree Program which was accepted by common consent.

Some of the Old English Cemetery trees are being studied for possible removal.

Kerry Jackson resigned from the Town of Bath Tree Board.

MOTION: that Susan Jones be appointed to the Town of Bath Tree Board. Swaim/Weber passed unan.

CEMETERY:

Nothing at this time.

PLANNING COMMISSION:

Next meeting August 17, 2017. Larry Lower requested that the semi-annual Planning Commission presentation be put on the agenda for the August 15, 2017 meeting.

STREETSCAPE:

The Phase III contractor was back the week of July 10<sup>th</sup> to address drainage issues on lower Fairfax Street. Larry Lower requested that the Streetscape Committee present its Americans with Disabilities sidewalk plan before the next Council meeting on August 2, 2017.

PARKS & RECREATION:

No report at this time.

TRAIN DEPOT:

Committee waiting to learn cost estimates from the Mills Group on interior design.

RAIL/TRAIL:

Further environmental work on the CSX Lot to begin week of July 17, 2017.

LANDMARK COMMISSION:

Next regular meeting is August 24, 2017. The Landmark Commission is planning a

meeting with realtors concerning historic structures. Volunteers are being contacted to assist with the BAD Building program.

PERSONS WISHING TO ADDRESS COUNCIL:

Barb Wolfe thanked Council for the trash receptacle being placed on the first block of N. Washington Street.

MOTION TO ADJOURN: Webster, passed unan.

Attest:

Mayor Scott E. Mabe

Recorder Suzanne Webster