

# TOWN OF BATH COUNCIL MEETING

Tuesday, December 18, 2018

CALL TO ORDER: @ 5:30pm by Mayor

ROLLCALL: Scott Merki (X) Susan Webster (X) Chris Chapman (X) Rose Jackson (X)  
Elizabeth Skinner (X) Andy Swaim (X) Rick Weber (A)

QUORUM PRESENT: YES

REVIEW OF MINUTES: Meeting of December 4, 2018: Common Consent

PERSONS BEFORE COUNCIL: Mayor Merki requested that Council amend the agenda to bring forward the Christmas Angel Awards. This was granted through common consent. The Mayor gave awards of appreciation to several persons and organizations who participated in decorating and events during the Christmas holiday (see attached list). Melisa Bartley introduced herself to Council and requested appointment to the Morgan County Parks & Recreation Committee. Councilman Chapman requested that Bath appointees to this organization attend Council meetings when possible to apprise Council of their activities and needs.

MOTION: To appoint Melisa Bartley to the Morgan County Parks & Recreation Committee as a Town of Bath representative – Chapman/Jackson – motion carried.

COMMUNICATION FROM MAYOR: The Mayor reminded Council of the changed meeting dates for the month of January 2019. Meetings will be January 8<sup>th</sup> and 22<sup>nd</sup>. The office will close on December 24<sup>th</sup> at noon for the staff Christmas party.

The 2019 WV Municipal League Legislative Conference was discussed and the Mayor was given the authority through common consent to decide on attendance by the January 4<sup>th</sup> deadline.

## COMMITTEE REPORTS

WATER WORKS: The next committee meeting will be January 7, 2019 at 4:30pm. Chairman Chapman reported that the committee had decided to hire Betty Kelley to fill the part time BSWW clerk position. The BSWW has been awarded the \$1.5 million grant request from Small Cities Community Block Grant authority. This will fund the Phase IV Water Line Replacement Project.

PUBLIC SAFETY: No building permits at this time.

CHIEF'S REPORT: The Chief reminded all of the need to remind the public of the Town's snow removal vehicle parking ordinance.

CLERK / RECORDER: The Clerk and Recorder announced that 2019 is a Bath election year. They are waiting for information and instruction from the WV Secretary of State Office. The Mayor and Council were reminded that this date is Clerk Sharron Corrick's hire anniversary. Appreciation was expressed for her excellent work accomplishment and dependability.

FINANCE: The next Committee meeting will be January 15<sup>th</sup> at 8:30 am.

(A) Town of Bath Bills: \$8,941.33 - Motion to approve by: Swaim/Webster - Motion carried.

(B) BSWW: \$13,699.16 - Motion to approve by: Swaim/Webster - Motion carried.

(C) Greenway Cemetery: 741.00 - Motion to approve by: Swaim/Webster - Motion carried.

PUBLIC WORKS: The Mayor reported that he is sending a letter to the manufacturer of the Town's F550 dump truck expressing disappointment in the amount of repairs that the truck has needed.

ORDINANCE: Chairman Webster reported that she had received the rewritten legal retainer of LUSDLC from the Town attorney. She attended the Finance Committee meeting on December 18<sup>th</sup> to request their input on financial issues in the retainer. Webster will apprise the Town attorney of the amendment suggestions received from the Finance Committee and will write the cover letter to accompany the retainer to be returned to LUSDLC.

BATH DEVELOPMENT AUTHORITY: BDA member Recorder Webster reported that the BDA Christmas Gift Wrapping Project is going well. Donations received from the project will go to the Christmas Decoration Project.

GRANT: No report at this time.

TREE BOARD: Councilman Swaim reported that the next meeting will be January 23, 2019.

CEMETERY: Chairman Skinner expressed appreciation for the assistance she received in moving the Cemetery office to the upstairs of the Municipal Center. She reported on the work to correct damage from a vehicle accident in the Cemetery. The next meeting will be January 8, 2019.

PLANNING COMMISSION: No report at this time.

STREETSCAPE: The next meeting will be December 20, 2018. Pete Brown spoke on the progress of Phase IV Streetscape Project. ADA easement documents for this project for Town properties need to be signed.

MOTION: To authorize the Mayor to sign ADA easement documents for Phase IV Streetscape Project - Webster/Skinner - motion carried.

PARKS & RECREATION: Nothing further.

TRAIN DEPOT: The Depot Committee met with the Mills Group at the Depot on December 14, 2018. Details of the project were discussed and work will soon begin on the interior rehabilitation.

RAIL/TRAIL: Committee Co-Chair Pete Brown reported that a milestone had been met. HDR, engineers on the project have submitted the formal risk assessment proposal to the WV EPA.

LANDMARK COMMISSION: Next meeting is January 28, 2019.

MOTION TO ADJOURN: Webster, Motion Carried

Attest:

Mayor Scott E. Mills

Recorder Suzanne Webster