

TOWN OF BATH COUNCIL MEETING

Tuesday, September 4, 2018

CALL TO ORDER: @ 5:37pm by Mayor

ROLLCALL:

Scott Merki (X) Susan Webster (X) Chris Chapman (X) Rose Jackson (X)

Elizabeth Skinner (X) Andy Swaim (X) Rick Weber (X)

QUORUM PRESENT: YES

REVIEW OF MINUTES: Meeting of August 21, 2018: Common Consent

PERSONS BEFORE COUNCIL: Stephen Smoot, representative for Congressman Alex Mooney, attended the meeting and offered assistance and support for Bath projects.

The Mayor requested that Council amend the agenda to bring forward Kate Lehman to report on Greenway Cemetery upcoming work events coordinated by the Warm Springs Watershed Association. She described the work to be done by volunteers to lessen water drainage damage in the steep sections of the cemetery during the Day of Caring on September 11th.

Rev. Chuck Bergen was in attendance to inquire about the request of Trinity Asbury Methodist Church for the Town to cede a small portion of Town property along Congress Street to the church in exchange for a \$500.00 donation to the Streetscape Committee.

MOTION: To cede the portion of Town property adjacent to Trinity Asbury Methodist Church on Congress Street as requested with the church as the responsible party for all costs and the \$500.00 donation to the Streetscape Committee- Webster/Swaim – motion carried.

COMMUNICATIONS FROM MAYOR: The Mayor spoke about the flooding of two weeks ago and the Town's work with WV DOH and Streetscape projects to improve drainage. The Morgan County Expo and Memphis Street Race were successful events.

FOR THE GOOD OF THE ORDER: Councilwoman Jackson informed Council of the Zombie Walk on September 22nd with coordination with the Berkeley Springs PD.

COMMITTEE REPORTS

WATER WORKS: The next meeting will be September 10th at 4:30pm with Streetscape representatives attending to discuss ADA compliance on corners. A turbidity issue in April was described by Water Chief Jainnney. He explained the procedure that the BSWW followed to inform the public as the WV Health Department regulations dictate. He also described the plan to paint the hydrants yellow as regulation requires.

PUBLIC SAFETY: No building permits at this time.

CHIEF'S REPORT: The Chief reminded all of the many public outdoor events held in

the fall and cautioned of various pedestrian and other hazards.

CLERK / RECORDER: Clerk Corrick reported on progress with the website. She also informed Council that the first meeting of November falls on Election Day. By Common Consent Council agreed to hold the first meeting in November on November 5th. Discussion was held on attending the WV Auditor's office workshop in October.

FINANCE: The next Committee meeting will be Sept. 18th at 8:30 am.

(A)Town of Bath Bills: \$7,565.45

Motion to approve by: Swaim/Weber - Motion carried.

(B)Greenway Cemetery: \$106.78

MOTION to approve by: Swaim/Weber – Motion carried.

(C)Hotel/Motel tax disbursement – All organizations will receive 25% of the grants allocated to them except Streetscape. The Streetscape Committee will receive it's 25% plus the 1% collected due to the Hotel/Motel Tax increase. This amount totals \$4,114.73. TBS will receive \$8,839.39. See attached.

MOTION to approve: Swaim/Skinner – Motion carried.

The Finance Committee received written requests from organizations for the use of the Depot lot as a fund raiser parking cars. The Committee recommends that the Streetscape Committee be granted this privilege.

MOTION: To approve the Streetscape Committee the Depot lot to use both days of Apple Butter Festival weekend as a vehicle parking fund raiser – Swaim/Webster- Motion carried.

PUBLIC WORKS: Chairman Weber referred to the Justice Department ADA compliance letter received and his desire for the Town to submit a response by September 12, 2018. There has been a maintenance schedule and inspection policy developed which will accompany the response.

MOTION: To approve the Town of Bath Sidewalk and Pedestrian Facilities Policy-Webster/Weber – Motion carried.

ORDINANCE: Town Attorney Richard Gay has received the non-emergency demolition draft ordinance and will return with suggestions or corrections. Councilman Weber suggested that the Town operate under the umbrella of the Morgan County Unsafe Structure Ordinance. Chairman Webster asked that the issue be added to the next Finance Committee agenda to explore obligations. The Ordinance Committee will meet September 17th and October 8th at 4:15pm.

BATH DEVELOPMENT AUTHORITY: No report at this time.

GRANT: No report at this time.

TREE BOARD: Councilman Swaim spoke about ongoing projects with tree planting and care.

CEMETERY: Chairwoman Skinner asked for participation in the work on Day of Caring in the Cemetery. The Committee has hired a new employee and Clerk Corrick is assisting in

administrative duties. The Chairman asked to be put on the Finance Committee agenda.

PLANNING COMMISSION: No report at this time.

STREETSCAPE: The project design is moving toward 90% completion.

PARKS & RECREATION: Nothing at this time:

TRAIN DEPOT: Chairman John McCracken is working with the Mills Group on the Depot interior project and a meeting on the master plan for the interior of the Depot and rail/trail Depot lot will be September 13th.

RAIL/TRAIL: The remediation plan has been sent to HDR Engineering for review.

LANDMARK COMMISSION: Larry Lower reported on the BAD Building project and the Law Center Assistance program. Per common consent the Mayor is to send a letter requesting an application for assistance from the WVU Law Center.

MOTION TO ADJOURN: Webster, Motion Carried

Attest:

Mayor Scott E. Mink

Recorder Suzanne Anderson